



**Meeting Minutes
May 9, 2016**

Attendance: Sandy Fletcher (Civic Organization), James Winkler (Youth), Faith Anderson (youth), Pam Dell'Aquila, Veronica Kovar (other organization involved in reducing substance abuse), Mark Kovar (Law enforcement, other organization involved in reducing substance abuse), Tim Ricketts (schools), Amrita Raghuraman (other organization involved in reducing substance abuse), Pete Dell'Aquila (Substance abuse organization), Sherry Scardina (Business, parent, health care professional)

Call to Order: 4:36 pm by President Sandy Fletcher, who led the pledge.

Approval of Minutes: Faith motioned to approve April meeting minutes. Amrita 2nd. Motion carries.

Treasurer's Report: Acting Treasurer Sandy Fletcher reported a balance on the April 29th statement of \$1427.97 in the BAHCC checking account. (\$1025.60 of this balance is from the H.E.A.R. US 5k registrations received through April 29th.)

Pam reported that an additional \$176.93 was transferred to the checking account on today's date from Paypal and turned in \$1256 in cash and checks received from the 5k (registration fees paid on the day of the event, donations, and raffle ticket sales) for deposit. Pam presented \$497.98 in bills for reimbursement of 5k expenses (Formsite fees for March through May, race medals, numbers and pins, cash box, raffle tickets and food), as well as a \$100 invoice from Joneseez for the pulled pork sandwiches for race participants and volunteers, and a \$457 invoice from Gritgear for 100 event shirts. Pam reported that after all expenses (\$1054.98) are paid, the 5k raised \$1403.56 to be designated as funds to be used for any of the following:

- Community Awareness Forum(s)/Activities
- Educational Material(s)
- Drug Test Kits
- Narcan Kits (and Narcan training sponsorship)
- Monetary Assistance (to those with demonstrated need) for Drug (and Alcohol) Screening/Assessment, Counseling, and/or Treatment fees (paid directly to providers)
- Scholarship(s) to local students who demonstrate knowledge of heroin/opiates, addiction, and/or prevention

Pete presented the coalition with a check for \$250 from RCMS. It was determined that the donation would be added to the coalition regular checking account balance.

Updates and Reports

EYPC: Amrita reported that the WCHC state funded programs have not been paid since June 2015. Because of these cuts are being made to these programs: Adult Behavioral, Family Case Management, HIV, Tobacco, and Vision & Hearing, but that they will be reinstated once funding comes through. 48 WCHC employees face layoffs on May 27th. Thousands of people will be affected by these cuts in services. Pete offered to help/step-up. So the work of the Reality kids can go on regarding the tobacco free park policy with the Braidwood Park District.

PRADA: Members will be at Peotone Kid's Fest on Saturday, June 25th from 9a-1p to promote the coalition.

CADCA Articles: Copies of Cali's New Tobacco Law 21 and Substance Abuse Legislation were distributed to members.

Other: Pete reported that the Braidwood PD will help us fund some of our educational & awareness activities using asset forfeiture funds. He asked that everyone watch for some good programs. The PD and Pete will be meeting with Tim Ryan on May 18th to discuss a policy that would encourage substance users to come to the PD, ask for help, turn in their drugs, and then be referred to help.

Tim mentioned that both Faith and Jimmy will be graduating from RCHS on May 22. Faith is the class valedictorian and both are Board Scholars. Congrats to both!

MONTHLY TEAM MEETING

Organizational Development:

Bylaws Amendments - Pam made a motion to amend the coalition bylaws as presented:

Article II

Purpose

Section 2.1 Purpose. Said organization is organized exclusively for charitable, religious, educational and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations described under Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Mission Statement

The Mission of the Braidwood Area Healthy Community Coalition is:
Working with our neighbors to ensure a promising tomorrow, by preventing youth substance use and providing opportunities that promote healthy life choices today.

Article X

Dissolution

Section 10.1 Dissolution. In the Event of a dissolution of the Organization, and in the event of remaining funds after all creditors of the Organization have been paid, the Organization shall distribute, in any **amounts and** proportions considered prudent **as determined by voting members**, all of the remaining assets **for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.** ~~to organization(s) that qualify as an exempt organization or organization under the Internal Revenue Code of 1954 (or the corresponding provision of any further United States Internal Revenue Law). Amounts and proportions to be distributed shall be determined by the voting members.~~ Any such assets not so disposed of shall be disposed of by a court of competent jurisdiction in the county in which the principal office of the Organization is then located, exclusively for such purposes or to such organization or organizations **bearing as close a purpose to the Organization's stated purposes as can be found locally,** as said Court shall determine, which are organized and operated exclusively for such purposes. ~~and awarded to exempt organizations bearing as close a purpose to the Organization's stated purposes as can be found locally.~~

Tim 2nd. Unanimously approved. (2/3 Quorum present.)

There was a short discussion about terms of board members, fiscal year dates, and member at large job description. More discussion will continue at a later date.

Coalition Content Calendar - Pete explained that he would like to utilize a calendar that members could access which would include the focus of our monthly meetings (ie. evaluation) and would indicate scheduled speakers, if any, for the monthly meeting.

Membership Duties - Discussion revolved around assignments of duties for members: how they can be shared with and completion tracked by members online. Pete suggested Toodledo, but wasn't sure if documents are sharable for free, or if just the agency would have to pay for the service. Pam said she would research Toodledo. Tim suggested utilizing Google Docs. Pam said that there may be some members who would prefer hard copies of task lists and completion statuses.

Upcoming Board Member Term Expiration - Terms for Secretary, Vice President and Member at large expire in June. The Treasurer position will need a mid-term replacement. The following were nominated and volunteered for these positions: VP- Tim Ricketts, Secretary - Pam Dell'Aquila, Member at Large - Jimmy Winkler, Treasurer - Faith Anderson. Voting will take place at the June 9th meeting.

Please note:

At a later date, Faith declined her nomination for the Treasurer position, so the following nominations were made and accepted by the nominees: Treasurer - Sandy Fletcher, Vice President - Nick Ficarello, President - Tim Ricketts. Notification of all accepted nominations was emailed to the coalition membership.

Service Delivery:

H.E.A.R US Forum - Tim reported that the HS had approximately 200 RSVPs from parents indicating their attendance at the forum. Not all of them attended. It is estimated that around 200 parents, students, community members, speakers and volunteers were in attendance.

H.E.A.R. US 5K - Approximately 80 runners/walkers participated in the event. There were over 100 in attendance, including participants, volunteers, speakers, vendors and resources. Many indicated their wish that it would become an annual event. Pete indicated we had missed an opportunity for evaluation. Pam suggested developing a Survey Monkey Evaluation with a link that could be emailed out to participants, etc. Pam indicated that email addresses are listed on the event spreadsheet and could easily be transferred into an email contact group on the coalition gmail account. Pam handed out event t-shirts to coalition members who had not received one at the event.

Too Good for Drugs: Pete reported that Scott Dinelli from RCMS will be attending training for TND facilitators later this month at Prevention First in Chicago.

Parent Communication Campaign: Pete reported that a parent survey will tie up this year's message campaign and that focus groups will be forthcoming prior to the launch of the new messages this coming fall. He said that Faith had written a PSA message to parents from the youth perspective, which will be taped (with Faith from RCHS, along with a student from WHS, and one from PHS) at Digity in Joliet in a few days and will launch on WCCQ, WJOL, Star, QROCK and The River at the end of May.

Monthly Objectives: Pete indicated a list of monthly objectives for coalition activities and programs would be helpful in implementing our plans with fidelity.

Fund Development:

Tag Day - Pam checked with the City about the availability of holding a Tag Day on June 18th or 19th, and was informed that Dads Against Diabetes had already scheduled for that weekend. It was brought up that the intersection at Rt 53 and Rt 113 would be closed due to the high speed rail project starting in June. Tim indicated that he did not think it was safe for students to be involved in a tag day.

Client Development:

Skills and Interest Assessments - Pete asked that anyone who had not yet completed the Skills and Interest Assessment to please do so.

Monthly Achievements and Coalition Evaluations - Pete would like to include monthly achievements on the coalition website and fb page(s). He indicated that a coalition evaluation survey is in the works.

EYPC/BAHCC Student Group - Pete suggested the implementation of a youth group as an essential part of the coalition's client development.

Annual Coalition Achievement Celebration - Pete suggested that we hold a special meeting in June to celebrate the coalition's achievements and invite others from the community to attend. It was suggested that this meeting be held at a location other than the Fire Dept and include food. Pam said she would check on the availability of the Lions' Pavilion at the Braidwood City Park.

Adjournment

Tim motioned to adjourn at 6 pm. Jimmy 2nd. Motion carried.