



Executive Board Meeting Minutes
November 7, 2016

Attendance:

Pete Dell'Aquila (Project Coordinator), Tim Ricketts (President), Nick Ficarello (Vice President), Pam Dell'Aquila (Secretary), Sandy Fletcher (Treasurer)

Also present: Anita Young (Invited Guest - Chestnut Health Systems, BHA of Grundy County, WCHC)

Absent: Jimmy Winkler (Member-at-large)

Call to Order: 3:00 pm by Pres. Tim Ricketts.

Approval of Minutes: Tim called for a motion to approve Oct 3, 2016 Exec Board Meeting Minutes. Sandy motioned. Nick 2nd. Motion carries. Tim reflected that holding monthly exec board meetings will help us reach our goal of more action oriented regular coalition meetings.

Updates:

Project Coordinator - Pete reported that he will be absent from the Nov 14th coalition meeting, as he will be on a mission trip to an orphanage in Honduras. His intern, Marie Sawyer, will be reporting on the current trends from the recently received Southern Will IYS data and from the survey completed by the students in Scott Dinelli's RCMS TGFD class. Pete and Marie participated as presenters during Red Ribbon Week at RCMS during PE classes, along with RAD students and the BWD PD. Pete and Marie attended the Chicago Heroin Summit on Oct. 27th. He noted that there is a plan to charge the pharmaceutical companies who sell opioid medications to doctors in Chicago. The funds raised through the licensing fees will be earmarked for expansion of treatment services. Pete presented Sandy with receipts from himself and from Marie for expenses they incurred for supplies for the RCMS RR Week presentations and requested reimbursement. (The board agreed unanimously to reimburse them.)

President - Tim & Pete decided that the next meeting date for RAD will be Nov 21st, at which time they will start discussing plans for activities during National Drug & Alcohol Facts Week in January 2017. He reported that there are 7 HS students involved in the group so far, all freshmen and sophomores, and that they hung the first of the Student Communication Campaign posters up around the HS during October. Tim noted the the NHS spearheaded the HS activities during Red Ribbon Week, with the assistance of the RAD students. He said that

there was a banner hung and signed by the students, drug free pledge sheets were distributed, there was a wear red day, and red Dilly Bars with Drug Free messages were sold. He thought they did OK, but didn't think it made much of an impact.

Vice President - Nick reported that the PD is expecting a young man, age 26, to come into the PD seeking treatment This will be placement # 5 for the C.H.A.N.G.E. program. He reported that the PD someone from Joliet that was seeking treatment via the C.H.A.N.G.E. program, as they are not included in the program's service area. He mentioned that Lockport PD is trying to start a similar program. Nick said that the time has come for Crisis Intervention Training for his officers. (Pam will contact Denise Rall, and have her contact Nick about setting up this training.) The PD conducted a canine search at RCHS on Oct 19th which netted nothing. The golf outing fundraiser to be held at Morris Country Club next spring is in the planning stages. "D" Construction has been helpful. (They own the country club.)

Secretary - Pam noted that the bylaws should be revisited soon to reflect how we operate at this point and how we wish to operate in the future. She pointed out that there may be some conflicts regarding eligible nominees for executive board, terms of office, committees, checks, and fiscal year that should be addressed. She distributed copies of the current voting guidelines to keep in mind if it is determined that amendments will be made to the bylaws. Pam also reported that there was an occasion she had heard about in which someone who is not involved with the coalition in any aspect had told another person that they were a part of H.E.A.R US, and was qualified to help them with their addiction/recovery. Discussion followed about the need to make public that the BAHCC's purpose for the HEAR US Initiative is strictly to raise funds for Heroin/Opiate Education Awareness & Remembrance Activities and programs in the community.

Treasurer - Sandy reported that she had sent a check via certified mail for \$350.00, as agreed on by the Board via email & phone communications, to Owl's Nest to assist with expenses incurred by a person in recovery there who was placed through the C.H.A.N.G.E programs collaboration with AMIRF. She requested reimbursement for her out-of-pocket expense and for the purchase of a book of stamps. The Board unanimously approved reimbursement. Discussion followed about setting a policy for requirements to be met to consider monetary assistance requests from persons in treatment/recovery and setting limits on the amounts to be distributed.

Guest Anita Young spoke to the board about the requirements to be met in order to apply for a DFC grant. Grant announcements are usually made in late December or early January and applications are due in March. There is a limit of \$125,00 per grant awarded. She noted that the first order of business should be to determine a fiscal agent. (Tim said he would arrange a meeting with RC District 255U Superintendent Mark Mitchell, so that he and Pete could discuss the possibility of the district managing the fiscal aspect of the grant if it is awarded to us.) She mentioned that the district should already have a DUNS number, but that a SAM registration would have to be completed. The other thing that should be worked on before grant funding is announced is getting Coalition Involvement Agreements signed by a representative from each of the 12 sectors. The application is very detailed as far as the budget (including the same

amount being asked for being met by non-federal match funds like in-kind matching) and the 12-month Action plan with measurable objectives addressing at least two substances depending on the data collected (which must include data on alcohol, tobacco, marijuana, and prescription drugs) We will need to have data specific only to Reed-Custer. It was brought up about including Peotone in the application, but Anita advised that at this time due to the newness of the Peotone Coalition, that our application be limited to the Reed-Custer District. We may need a Letter of Mutual Cooperation from the Wilmington coalition, since there is a zip code overlap of 60481 (although our 60481 students live in Custer Park within our district.)

Meeting was adjourned at 5:00 pm

Next meeting: Monday, December 5, 2016 at 3:00 pm at RCHS.